



Further Education and Training Certificate: Archiv, ZAR 1



Seller Info

Name: Anele Ncube
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Last Name: Ncube

Listing details

Description

Price: ZAR 1
Title: Further Education and Training Certificate: Archiv

Description:

Further Education and Training Certificate: [Archives and Records Management](#)

Faculty of Education Qualification Details - Further Education and Training Certificate: Archives and Records Management - SAQA ID 64069, Level 4, 141 Credits.

The purpose of the qualification is to prepare practitioners who are able to ensure that records are kept for a range of purposes is the primary purpose of the Records and Archives professionals, in a wide range of sectors. The Records and Archives profession continues to seek out new ways to meet the changing needs of identifying, retrieving, preserving, and conserving information and items through well-structured record classification systems and record keeping systems, while at the same time dealing with significant changes in technology.

This Qualification will enable learners within the Archives and Records Management environment to improve professionalism and enhance the quality-of-service delivery. It will also contribute to the further development of learners within the Archives and Records Management environment by providing articulation, recognition and mobility within this dynamic and ever-changing environment.

For further information contact – admin@petrainstitute.co.za

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<https://www.petrainstitute.co.za/etdp-seta-courses/further-education-and-training-certificate-archives-and-records-management/>

Location

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